

## ***Facilities Team Member (Part Time)***

### **Job Summary**

Serve as a caretaker of the church's facilities to create safe, inviting, and functional spaces for a variety of activities. Responsible for the setup of rooms in various configurations. Involves moving and arranging tables, chairs, and any other furnishings necessary for the programs of the church, in the arrangements requested by the ministries. Carry out custodial, janitorial, and housekeeping duties.

### **Principle Responsibilities**

- Event/Room Setup
- Cleaning
- Building Maintenance

### **Core Competencies**

- Customer Focus
- Action Oriented
- Integrity & Trust
- Planning
- Informing

### **Minimum Qualifications, Education and Experience**

- Experience in facility care
- Ability to meet physical requirements of the job
- Ability to use basic office technology tools
- Satisfactory background check required for all positions
- Basic knowledge of custodial duties and janitorial responsibilities
- Knowledge of cleaning equipment including vacuuming, sweeping, mopping
- Knowledge of cleaning techniques and processes
- Knowledge of the qualities and uses of various cleaning, sanitizing chemicals
- Experience in cleaning and sanitizing bathrooms
- Ability to follow directions and work within guidelines
- Demonstrated ability of maintaining janitorial equipment in a clean, safe and operable condition
- Ability to work independently and in stressful environments while maintaining composure
- Able to read and communicate in English

### **Physical Requirements**

Must be able to perform under periodically disagreeable working conditions, including working outside, at times in inclement weather, and exposure to water, dust, dirt, grease, paint fumes, chemicals, and equipment noise and vibration. And must be able to be on your feet for prolonged periods of time.

Must be able to do frequent lifting/carrying of objects up to 25 pounds, and less frequency up to 50 pounds and occasionally up to 100 pounds with assistance.

Incumbents in this position are also required to bend, kneel, crouch, reach, climb, walk, and run. Examples include the ability to shovel or dig in the ground, kneel to lay carpet, bend, twist, and stretch while painting, climb up and down an extension ladder, climb up and down stairs, walk on the roof of a building or uneven surfaces, and to run to shut off a water line when ruptured.