

Campus Technician – Sawmill Campus

Job Summary

Serve as a caretaker of Sawmill Campus' facility to create safe, inviting, welcoming, and functional space for a variety of activities. Responsible for the setup of rooms in various configurations. Involves moving and arranging tables, chairs, and any other furnishings necessary for the programs of the church, in the arrangements requested by the ministries. Carry out custodial, janitorial, and housekeeping duties. Also serve as the Facility Liaison to the Facilities Manager and team at Vineyard Columbus.

Principle Responsibilities

- Event/Room Setup
- Cleaning
- Maintenance
- General Hospitality Support

Core Competencies

- Customer Focused
- Action Oriented
- Integrity & Trust
- Planning
- Informing

Minimum Qualifications, Education and Experience

- Experience in facility care
- Strong ability to read and follow directions as described on printed material while still allowing the event to execute smoothly and ability to use basic office technology tools
- Knowledge of event planning' proper way to set-up a room given known obstacles within that room
- Knowledge of cleaning techniques, processes and equipment including vacuuming, sweeping, mopping and knowledge of the qualities and uses of various cleaning, sanitizing chemicals
- Experience in cleaning and sanitizing bathrooms
- Demonstrated ability of maintaining janitorial equipment in a clean, safe and operable condition
- Ability to work independently and in stressful environments while maintaining composure
- Satisfactory background check required for all positions

Physical Requirements

- Must be able to perform under periodically disagreeable working conditions, including working outside, at times in inclement weather, and exposure to water, dust, dirt, grease, paint fumes, chemicals, and equipment noise and vibration. Ability to walk and stand for long periods of time.
- Must be able to do frequent lifting/carrying of objects up to 25 pounds, and less frequency up to 50 pounds and occasionally up to 100 pounds with assistance.
- Incumbents in this position are also required to bend, kneel, crouch, reach, climb, walk, and run. Examples include the ability to shovel or dig in the ground, kneel to lay carpet, bend, twist, and stretch while painting, climb up and down an extension ladder, climb up and down stairs, and to run to shut off a water line when ruptured.