

Nursery Wing Coordinator for VineyardKids

Part time (3 - 5 hours weekly)

Job Summary

The Nursery Wing Coordinator provides the oversight of volunteers to ensure a safe, warm and welcoming environment to our Vineyard children and parents.

Principle Responsibilities

- Classroom Oversight
- Training
- Effective Communication

Core Competencies

Approachable	Informing	Appreciation for kids and youth
Interpersonal Savvy	Action Oriented	Advocate for families
Spiritual Maturity	Compassion	Conflict Management
Customer Focus	Ethics and Values	Willingness to pastor/counsel
Timely Decision Making	Perseverance	Motivating Others

Minimum Qualifications, Education and Experience

- Preferred 2 years' experience in nursery ministry
- Strong communications skills
- High School graduate or GED
- Ability to appropriately handle confidential information
- Ability to multi-task
- Red Cross Certification in Pediatric First Aid, CPR & AED
- Knowledge of developmental characteristics of babies from newborn to 24 months old
- Satisfactory background check and references

Physical Requirements

Reaching, walking, sitting, pushing, pulling, lifting, fingering, talking, hearing, seeing, repetitive motions, light work.